

 *Hampton Township*  
**Regular Board Meeting Minutes**  
**July 18, 2023 7:00pm**

Supervisor	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angie Niebur
Clerk	Molly Weber

Others in attendance were: Cheri Frandrup, Gene Kimmes, Charlee Kimmes, Nick Vought, Dan Niebur, Stacy Ficker, Beth Bester, Bob Mason, Alicia Mason, Al Bester, John and Jacki Hofmeister, and Mike Slavik.

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

**PUBLIC COMMENT**

N/A

**ROAD REPORT- Otte Excavating**

- Roads are in good shape. Ditches have been mowed. Otte's and Ryan Sunquist will look at holding off on a few miles of road for this year with the building of the new town hall; and then get back on a rotation next year.

**PLANNING COMMISSION SYNOPSIS**

- *Charlee Kimmes*
  - 651.271.3447
    - Parcel split of 3 acres from Kimmes Trust (PID#17.01400.50.014) to John & Jacki Hofmeister (PID#17.01400.50.012)

**Casondra Schaffer made a motion to allow a 3-acre parcel split from Kimmes Trust to John and Jackie Hofmeister. Dave Peine seconded. Motion carried.**

17-01400-50-014 is showing as 5 acres but it should really be 8 acres. **Jim Sipe made a motion to approve parcel split of 3 acres, from PID 17-01400-050-014, Parcel B. Ryan Sunquist seconded. Motion carried.**

- *Al Bester*
  - 612.598.1902
    - Question about AG Preserve
    - Question about buildable in regards to the following PID#s since 17.00900.07.012 would be access to get to PID#17-00900-02-010

**Jeremy Irrthum made a recommendation for approval of 17.00900.02.010 for a buildable. Cody Tix seconded. Motion carried.**

Per the Township Board, as the parcel stands today it is not buildable since it does not have frontage so Besters will need to combine the triangle (PID#17-00900-07-012) to the other parcel. It is not buildable without the frontage and it is one buildable per that ¼ ¼ section. Al Bester question about doing a modular home but was advised that would be between him and the Building Official.

- *Joe O'Gorman (for Otto property)*
  - 507.208.0447
  - 17.02300.75.013
    - Question about buildable

**Jeremy Irrthum recommended approval for a buildable on property 17.02300.75.013 and the Planning Commission believes there is a buildable in the western ¼ ¼ section of that property; however based on information we have, the location of that buildable may be in the eastern ¼ ¼ if that was established originally back in the early 2000's by Donna Otto and that if we cannot find record of that and they want to build in the eastern ¼ ¼ that they apply for a variance to be allowed to build in the eastern ¼ ¼ since it makes for the most appropriate use for that property. Casondra Schaffer seconded. Motion carried.**

- Nick Vought
  - 17.00500.25.042
  - 4902 222<sup>nd</sup> Street, Hampton
    - Question about AG shed

Dave Peine made a motion to approve the AG shed for Nick Vought since he combined his properties so that he is not building on a property that is not allowable and he is following the setbacks. Cody Tix seconded. Motion carried.

Jim Sipe made a motion to approve the AG shed for Nick Vought on PID#17-00500-25-042. Dan Peine seconded. Motion carried.

- Patrick Eilen
  - 17.00500.51.012
    - Question about building house/shed

The buildable was established 07.21.2020. Patrick was advised to come back to the Planning Commission when he has his plans.

- Bridget Clemens from Minnesota Solar on behalf of Don Halepeska
  - 5000 222<sup>nd</sup> Street East
  - Ground mount solar
  - 17.00500.25.057

Dave Peine made a motion to recommend the ground mount solar for Don Halepeska since all requirements of Section 630: Solar Energy are met. Casandra Schaffer seconded. Motion carried.

Board stated solar panel is like an accessory building but it has to be a buildable lot in order to do it. Don Halepeska would like to put the ground mount solar by the trees. He would be able to put it on 17-00500-25-030 but it makes most and would be the most benefit on PID#17-00500-25-057 for Mr. Halepeska. It would be 40 feet by 60 feet by 70 feet.

The Board advised of the following:

1. Survey out a piece big enough plus 15 feet from property lines and combine it with where the house is (which would be a parcel split with the township)
2. Combine the 2 parcels (which would be done with the County), then come back to the Township Board

#### OLD BUSINESS

- **Township Hall** – new town hall is staked out. Ryan Sunquist will fill out the permit application and leave 2 sets of plans for Building Official, Mark Ceminsky with a \$339,000.00 valuation. Hampton Township is the general contractor and Ryan Sunquist is getting quotes for construction insurance. Once approved by the Building Official, Otte's will dig the footings. We need to approve \$7,000.00 for Mark May to act as the liaison to pay at the end of the contract. **Jim Sipe made a motion to allow Ryan Sunquist to act as the township point of contact and to authorize approval for Ryan Sunquist to approve contracts up to \$100,000.00 for construction of the new Town Hall. Dan Peine seconded. Motion carried. Jim Sipe made a motion to approve Mark May be paid up to \$7,000.00 to act as a liaison for Town Hall construction. Dan Peine seconded. Motion carried.**
- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue** – anything more to report on this? – nothing new
- **VRWJPO email about Model Ordinance and Local Updates** – anything to report? – nothing new
- **Turnback Agreement Status email from DOT (Bryant Ficek)** – Bryant will send for processing, then get back to us when he hears back from them – **Resolution 2023-05 JOINT ANNEXATION RESOLUTION** between City of Hampton and Hampton Township – mailing with Hearings that this has been completed - FYI

#### NEW BUSINESS

- **Robert Mason** – garage addition @ 3800 240<sup>th</sup> Street East, Hampton, MN – Robert has 30 feet to the west. The well is the closest at 15 feet. **Jim Sipe made a motion to approve the 30x30 addition to an existing garage/house combo for Robert and Alicia Mason. Ryan Sunquist seconded. Motion carried.**
- **Dan Niebur** – sand removal at 25911 Emery Avenue, Randolph, MN – Board is okay with Dan Niebur sand removal so long as it is disposed of properly and the road is not torn up. If he wants Mac Stineger to remove the sand for the Highway 52 project for temporary crushing of concrete then they would need a Public Hearing with an Interim Use Permit.
- Resident concern on price of Building Permit – Table until August
- Building Official Contract – Table until August
- Inspectron Septic Proposal – Table until August
- **Dakota County Sheriff discussion (Commissioner Mike Slavik)– Dakota 911 Resolution** – **Resolution No. 2023-06** – sheriff is asking us to pay for 911 costs not to pay for the additional deputies. Numbers presented on 2024 numbers are about 2% of inflationary of 911 year to year. Townships are welcome to join the 911 Board. The County wants to work more on the JPA so there will be more discussions on this at a later date. The 5 year would start in 2025 for us to start paying. County plans to add the new deputies as soon as possible. Right now the County is paying for all 911 calls in rural areas-townships, small cities & Empire which is about \$410,000.00 out of the County Property Taxes. Numbers of what should be paid were based on 2020 Census population data. The 911 budget was \$11.8 million. 12% of it is paid by phone bills. 88% is paid by cities and County. Sheriff wants to treat all small cities and townships equally. We will adopt a draft resolution to amend the JPA that we will eventually accept. Resolution basically says, “we like the concept and we would like to see an amended JPA.” There are 2-3 more steps in which the township can say no. **Jim Sipe made a motion to adopt Resolution No. 2023-06 as amended. Dan Peine seconded. Motion carried. Jim Sipe and Molly Weber signed the Resolution. Copy of Resolution needs to be sent to Jessica Johnson at Dakota County.**

- Model Mining Ordinance – Email from Ashley Gallagher 07.11.23 – emailed to Board 08.13.23
- Dakota County Elections ~ Legislative Update – mail balloting – Zoom Meeting Wednesday August 23, 2023 @ 1:30pm – revisit this after the August 23, 2023 meeting
- Permits

**REMINDERS:**

- Minnesota Association of Townships District 4 Meeting – Wednesday August 9, 2023 @ 6pm @ Arlington Community Center in Arlington, MN - FYI

**OTHER BUSINESS-Board Members Only**

**Dan Peine made a motion to approve signing of checks 6614 to 6623 and 1 EFT and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried.**


Jim Sipe, Angie Niebur and Molly Weber signed the checks.

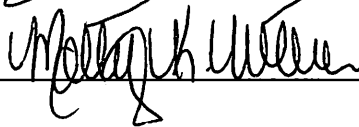
*Township Letters of Information:* The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

**ADJOURNING OF MEETING**

**Jim Sipe made a motion to adjourn the meeting at 9:31pm. Dan Peine seconded. Motion carried.**

Date Signed: 8/15/2023

Supervisor: 

Clerk: 

## Hampton Township Treasurer's Report

**July 2023 (August 15, 2023 Meeting)**

<b>7/1/2023</b>	<b>Beginning Checkbook Balance:</b>		<b>\$172,234.41</b>
7/28/23	Enviornteck Services	refund from mistaken check #6609	\$38,461.42
7/28/23	Gary Grosland	Chloride	\$210.00
7/28/23	Paul and Lorri Gergen	permit	\$86.00
7/28/23	Greg's Meats	chloride	\$140.00
7/16/23	Dakota County Distribution		\$163,578.73
7/20/23	MN State Distribution		\$1,368.50
7/31/23	ICS Interest		\$327.06
			<b>\$204,171.71</b>

**DISBURSEMENTS:**

<b>Check #</b>	<b>TOTAL RECEIPTS</b>		
6614	Angela Niebur	Treasurer salary	\$427.21
6615	Molly Weber	Clerk salary	\$1,626.66
6616	Otte Excavating	Road maintenance	\$6,007.50
6617	Qualilty Propane	chloride	\$38,461.42
6618	MATIT	Liability coverage	\$1,425.00
6619	Kennedy & Graven, Chartered	Legal fees	\$345.50
6620	Janet Otte	rent for June and July	\$1,000.00
6621	Mark Rauchwarter	website fees	\$15.00
6622	Gary Grosland	overpayment from chloride fee	\$115.50
6623	Beaver Creek Co	one permit	\$65.00
7/18/23	EFT Century Link	phone expense	\$112.41
	<b>TOTAL DISBURSEMENTS:</b>		<b>\$49,601.20</b>

**7/31/23 Ending Checkbook Balance** **\$326,804.92**

Ending checkbook balance	<b>\$326,804.92</b>
plus checks not in (2)	\$254.02
equal ICS Statement Balance 7/31/2023:	<b>\$327,058.94</b>

ICS Shadow Money Market Account (980085755)

7/1/23	Beginning Savings Balance	\$286,589.62
7/31/23	Interest Earned	560.35
7/31/23	Ending Savings Balance	\$287,149.97

Escrow Account (000080034306)

			\$39,250.00
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCIRoads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
7/31/23		Total	\$53,250.00

  
James Sipe, Supervisor - Ryan Sungquist

8/15/2023  
8.15.2023

  
Angela Niebur, Treasurer

8.15.2023